**DOMINIC-SAVIO BALBIRSINGH**

**Date of Birth**

28.11.1998

**Address**

115 Emerald Drive, Diamond Vale, Diego Martin

Port-of-Spain

**Cell Number**

+1 868-783-1752

**Email**

DSavioB@yahoo.com

**Dear Management,**

I am a highly-driven and talented young man seeking any positions that May suit my qualifications/experience level. I’m confident that my Decision-making skills and my innovative and results-focused approach would make a significant contribution to the continued success of your establishment's operations and development. I'm able to support team goals along with finishing my assigned tasks.

Please consider my resume as I am confident that I can be an asset to your organization and welcome the opportunity to discuss this further.

**Sincerely,**

Dominic-Savio Balbirsingh.

25.01.18

**Professional Summary.**

Limited work experience concerning warehouse activities such as stocking shelves, ordering/listing items and Tidying up. I've maintained fine standards of customer service during crowded and fast paced operations and assisted management with inventory control and stock ordering. I've also had training for 4 months in fast paced food services, including; attention to finishing stock, customer satisfaction, cashing and front counter coordination.

**Skills**

* Moderate learner
* Hard worker
* Adaptable
* Calm/humble
* Confident
* Organised
* Realistic/straightforward
* Willingness to learn/progress

**Work History**

***Guy & Gordon***

August 2015 – Feburary 2016

Guy & Gordon Limited Petra St & Ariapita Ave, Woodbrook, Port-of-Spain.

Store/Warehouse Worker (Part Time)

***Wendy's***

July 2017 – November 2017

Wendy's Anna St, Ariapita Avenue, Woodbrook, Port-of-Spain.

Crew Member (Full Time)

**Reason for leaving;** Unprofessional Environment(Management & Staff), Underpaying and overworking.

**Experience**

* Used item numbers to properly stock warehouse
* Greeted customers entering to ascertain what each customer wanted or needed
* Routinely answered customers' questions regarding merchandise and pricing
* Bagged, boxed or gift-wrapped sold merchandise per customer's request.
* Kept records of sales and reviewed bills/sales by the days end

**Education**

2011; Tranquillity Government Secondary School, Victoria Ave, Port-of Spain

High School Diploma, Most Outstanding Male Student: Social Studies(92% Grade) in 2014 form 3.

Transferred to Diego Martin Central Secondary at the end of Form 3 in 2014 and graduated in 2016.

**Subjects;**

Principles of Business **Grade 3**

English A. **Grade 3**

Social Studies **Grade 3**

**Certificates**

Humming Bird Day Camp; Teen Personality Devlopment Course(2016 & 2017)

Most Outstanding Male Student; Social Studies(2014)

Joe Public Summer Camp 2006 (Swimming and Football)